

Minutes of the **General Purposes Committee**
of the **Test Valley Borough Council**
held in Council Chamber, Duttons Road, Romsey
on Tuesday 10 July 2012 at 4.00 pm

Attendance:

Councillor I Carr (Chairman)	(P)	Councillor M Hatley (Vice Chairman)	(P)
Councillor D Busk	(P)	Councillor M Cooper	(P)
Councillor A Dowden	(P)	Councillor P Giddings	(P)
Councillor I Hibberd	(P)	Councillor P Hurst	(P)
Councillor J Neal	(-)	Councillor G Stallard	(P)
Councillor N Whiteley	(P)		

84

Minutes

Resolved:

That the minutes of the meeting held on 25 April 2012 be confirmed and signed as a correct record.

85

Scheme of Delegations to Officers

The purpose of the report was to approve the Council's Scheme of Delegations to Officers as far as it applied to this Committee.

Resolved:

That the Scheme of Delegations to Officers annexed to the report to Annual Council and further amended by the Leader on 9 May 2012, insofar as it applies to the powers and duties of the General Purposes Committee, be approved.

86 **General Purposes Committee – Appointment of Sub-Committees**

The purpose of the report was to establish sub-committees to deal with appeals.

Resolved:

- 1. That a Redundancy Appeals Sub-Committee of the General Purposes Committee be established comprising five members to deal with redundancy appeals and that Councillors Cooper, Hibberd, Neal, Stallard and N Whiteley be appointed to the Sub-Committee.**

2. **That an Employment Appeals Sub-Committee of the General Purposes Committee be established comprising five members to deal with all other appeals to members by staff relating to employment matters (save for redundancy matters) and that Councillors Carr, Cooper, A Dowden, Hatley and Giddings be appointed to the Sub-Committee.**

87 **Annual Corporate Health & Safety Report and Action Plan 2011-2012**

The report covered the year 2011/2012 and demonstrated the Council's compliance with its statutory responsibilities under the Health & Safety at Work etc Act 1974 and its commitment to:

- Protecting the health, safety and welfare of its employees, contractors, volunteers, clients, service users and members of the public.
- The on-going effective implementation of the Council's health & safety policy, organisation and arrangements in accordance with the provisions of The Health & Safety at Work etc. 1974 and the HSE guidance on "Leading health and safety at work" and the 4 Principles of health & safety management."
- The monitoring and measurement of the Council's health & safety performance, with a view to highlighting areas of good performance and areas for improvement.
- Fulfilling its obligations under the Corporate Manslaughter and Corporate Homicide Act 2007.
- Openness and accountability in all the services the Council provides.
- Making public the organisation's performance in health & safety matters.

Members asked the Environmental Health Officer to consider whether the Annual Report should also include Members. She undertook to take advice on the issues raised by this suggestion and to report back at the next meeting.

Resolved:

That the contents of the Report and Action Plan be approved

88 **Appointments Sub-Committee**

The vacancy of Head of Legal and Democratic Services had been advertised and interviews were scheduled to take place on Monday 9 July 2012.

There was no scheduled meeting of the General Purposes Committee before 10 July at which an Appointments Sub-Committee could be established to make the appointment. The Chief Executive, via his delegated powers to take urgent decisions, decided to establish an Appointments Sub-Committee of 3 Members.

Resolved:

That the decision by the Chief Executive to establish an Appointments Sub-Committee to appoint a Head of Legal and Democratic Services be noted.

(Meeting terminated at 4.35 pm)